

## Requirements for visitors entering the school grounds during the Covid 19 pandemic

The school's risk assessment identifies four levels of risk management and the first level is designed to do everything we can to keep the virus out of the school grounds. Subsequent levels are designed to contain the virus and prevent transmission should the first level fail.

We need to ask you therefore to read the requirements below and then sign and date at the foot of the page to indicate your compliance and agreement with them.

1. I understand that the symptoms of Covid 19 are any or all of:-
  - A new, continuous cough (according to government guidance this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours)
  - body temperature in excess of 37.5°C
  - shortness of breath
  - a loss of, or change to, sense of smell or taste.
2. I confirm that I have not had any of these symptoms in the past 14 days.
3. I confirm that I have not, in the past 14 days, had contact with any person who had suspected (whether or not confirmed by a test result) Covid 19 illness.
4. I understand that I may not wear a face mask that I used to travel to the school while in the school grounds. I will dispose of it in the bin provided for the purpose or, if it is not a disposable one, will leave it in the transition area.
5. I will wear a disposable face mask provided by the school while I am in the school grounds.
6. I will clean my shoes by walking through the tray of disinfectant in the transition area before entering the school grounds.
7. I understand that I may not bring any belongings into the school grounds and that I must leave these in the transition area. If there are items that I need to bring into the grounds in order to complete essential maintenance I agree that these will be sprayed with disinfectant solution in the transition area.
8. I understand that I must maintain a distance of at least two metres from all adults and children in the school and that I must not touch any objects or surfaces. I agree that if there are surfaces that I need to touch order to carry out essential work I will wear disposable gloves supplied by the school.
9. I understand that, in the event of the need for track and trace, the school may be required to provide my name, telephone number and/or email address to the National Testing Centre.

Name of visitor ..... Email address .....

Telephone number ..... Purpose of visit .....

Signature of visitor.....

Date ..... Time of arrival..... Time of departure..... Log number.....